

PRIMARY COMPANY INFORMATION:

(The "Exhibiting as" company name, address, phone, toll-free phone, and URL listed below will be published in the printed Event Guide and online exhibitor listing).

Legal Company Name (must match ISSA member record): _____

Exhibiting as (displayed in directories): _____

Mailing Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country**: _____ Phone: _____

E-mail: _____ Web Address: _____

SHOW CONTACT INFORMATION: (If the show contact is not responsible for the overall health and safety at the event then please email the contact information to operations@issashow.com.)

Contact Name: _____ Title: _____

Mailing Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country**: _____ Phone: _____

Mobile: _____ E-mail: _____

INVOICE/ACCOUNTING CONTACT INFORMATION: (FOR ALL INVOICE/ACCOUNTING CORRESPONDENCE. If different address than above, please fill in below).

Contact Name: _____ Title: _____

Mailing Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country**: _____ Phone: _____

E-mail: _____

MARKETING/ADVERTISING CONTACT INFORMATION: (FOR ALL MARKETING CORRESPONDENCE. If different than above, please fill in below).

Contact Name: _____ Title: _____

Mailing Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country**: _____ Phone: _____

E-mail: _____

ISSA MEMBER

Yes No

ISSA Company ID _____

INTERNATIONAL COMPANIES ONLY

Insurance (Int'l Exhibitor Requirement).....\$115**

Insurance coverage will be added for International Exhibitors but any exhibitor can purchase a policy. All exhibitors are required to obtain the coverages outlined in Clause 25. Insurance regardless of geographic location. International insurance policies often are not valid in the United States; Informa Markets negotiated the necessary coverages at a discounted rate to ensure the appropriate coverages are in place. Coverage will be opted in and included when contracting. International is defined as outside the United States or Canada. This fee will be waived/refunded if a valid Certificate of Insurance with the necessary coverages is provided. Coverage is subject to underwriting review; see clause 25. Insurance and your booth confirmation for additional information.

I would like to see these customers at the show:

1. _____
2. _____
3. _____
4. _____

Avoid booth placement next to these companies:

1. _____
2. _____
3. _____
4. _____

If you have special circumstances or requests, please note here: _____

EXHIBIT SPACE REQUEST

Show Management reserves the right to review and approve all exhibit space requests. Space only minimum booth size 10' x 10' or 100 sq. ft.

Booth Size _____ ft. x _____ ft. Booth Number _____

EXHIBIT SPACE RATES

To qualify for ISSA member rates, dues must be paid current for 2020 to ISSA upon submission. All first time exhibitors receive a 25% discount on membership dues. Visit www.issa.com for details. Price per square foot in USD. Price based on total square feet. *One-time administrative fee (\$450.00) includes printed company listing in Official Exhibit Directory, online company listing on issa.com, issashow.com and mobile app. showroom listing. Admin fees are due 100% at all times. Early Bird Rates apply if reserved by Nov. 30, 2019. Standard Rates effective Dec. 1, 2019.

MEMBERS		Early Bird	Standard
	< 400	\$30.00	\$35.00
401 - 1,600	\$28.00	\$33.00	
> 1,600	\$24.00	\$29.00	
Tabletop Package	\$2,475.00		

NON-MEMBERS		Early Bird	Standard
	< 400	\$36.00	\$42.00
401 - 1,600	\$34.00	\$40.00	
> 1,600	\$30.00	\$36.00	
Tabletop Package	\$2,475.00		

MEETING HUB	
PACKAGE A	PACKAGE B
10' x 10'	10' x 20'
MEMBER \$38 / sq. ft.	\$35.75 / sq. ft.
NON-MEMBER \$45 / sq. ft.	\$42.75 / sq. ft.

SPONSORSHIP CALCULATIONS

Sponsorship Product Order	Qty	Price	Subtotal
TOTAL ORDER		\$	

Calculate Total

TOTAL SQUARE FEET **x** SQUARE FOOTAGE RATE **+** ADMIN FEE* **=** TOTAL EXHIBIT SPACE COST

_____ **x** _____ **+** **\$450.00** **=** \$ _____

Please endorse a check for this amount. Make check payable to: ISSA Show North America 50% PAYMENT DUE: 10 Business Days After Application Submission 100% PAYMENT DUE: April 1, 2020

QUESTIONS?
Please contact Show Management at 800.451.1196 or email sales@issashow.com. All payments should be in USD funds. Exhibitors are responsible for all bank collection fees and/or discounts associated with their payments.

METHOD OF PAYMENT:
U.S. funds only, please check one:
 Check made payable to: ISSA Show North America
 Wire / ACH*
 Credit Card*: PCI compliance requires credit card information must only be received via our secure fax line 972-550-5390 or through our online contract portal.
*Refer to clause 7 on Page 2

MAIL CHECKS TO:
ISSA Show North America
222 West Las Colinas Blvd., Suite 450E
Irving, Texas USA 75039
Toll-free: 800.547.3477
Outside USA: 972.536.6400

100% is due for all contracts submitted on or after April 1, 2020. Sponsorships/advertising are non-refundable.

*We understand this application becomes a binding contract when accepted by Informa Exhibitions U.S. Construction & Real Estate, Inc. We agree to abide by the General Information, Exhibitor Contract Terms and Conditions, rules listed in the Exhibitor Service Manual and regulations adopted by Informa Exhibitions U.S. Construction & Real Estate, Inc. in accordance with the terms herein. We understand that all deposits/final payments are non-refundable.

Required

